

# Accessibility Statement

This accessibility statement applies to [coffinswellparishcouncil.co.uk](http://coffinswellparishcouncil.co.uk)

## **1. Website accessibility:**

This website is run by Coffinswell and Dacombe Parish Council. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- change colours, contrast levels and fonts
- zoom in up to 300% without the text spilling off the screen
- navigate most of the website using just a keyboard
- navigate most of the website using speech recognition software
- listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)

The website structure and text have been designed to be as simple as possible to use and understand.

[AbilityNet](#) has advice on making your device easier to use if you have a disability.

## **2. How accessible is Coffinswell and Dacombe Parish Council website:**

Coffinswell and Dacombe Parish Council website is a new fully responsive website, which meets almost all of the regulations from a technological standpoint. However, we understand that we still have work to do to improve areas such as:

- We need to add alternative text to our images
- Ensure that any "click here" links are removed or updated
- Some older PDF documents are not fully accessible to screen reader software
- Some pages contain tables used for layout

## **3. What to do if you cannot access parts of this website:**

If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording or braille:

Email: [coffinswellparishcouncil@outlook.com](mailto:coffinswellparishcouncil@outlook.com)

Call: 01626 863811

Mobile: 07427 145320

Contact name: Mrs Juliette Thompson

We will consider your request and get back to you within 14 days.

## **Reporting accessibility problems with this website**

We are always looking to improve the accessibility of this website. If you find any problems that are not listed on this page or think we're not meeting accessibility requirements, once again please contact us directly.

### **Enforcement procedure**

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with how we respond to your complaint, [contact the Equality Advisory and Support Service \(EASS\)](#).

### **4. Contacting us by phone or email:**

The Clerk Juliette Thompson works four hours per week - Monday to Friday. During the COVID situation we ask that you first contact us via:

Home – 01626 863811 or mobile 07427 145320

Or send us an email at: [coffinswellparishcouncil@outlook.com](mailto:coffinswellparishcouncil@outlook.com)

### **5. Technical information about this website's accessibility:**

Coffinswell and Dacombe Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

### **Compliance Status**

This website is partially compliant with the [Web Content Accessibility Guidelines version 2.1](#) AA standard, due to the non-compliances listed below:

### **Non accessible content**

Non compliance with the accessibility regulations

The content listed below is non-accessible for the following reasons.

### **Issues with documents**

Some of our documents are essential to provide information about how the Coffinswell and Dacombe Parish Council conducts its business. The accessibility regulations do not require us to fix PDFs or other documents published before 23 September 2018, or if they're not essential to providing our services.

We aim to ensure that any new documents we publish meet accessibility standards.

Some pages contain tables used for layout. This may not meet WCAG 2.1 success criterion 1.3.1. We aim to resolve as required.

### **Disproportionate burden**

Whilst we have not identified anything that qualifies as disproportionate burden for Coffinswell and Dacombe Parish Council, as a Parish Council we have limited funds and resources to make all the upgrades to the website at the speed we might like to. However, we remain committed to making those changes.

### **7. How we tested this website:**

This website was tested on 21 September 2020. The test was carried out internally by Coffinswell and Dacombe Parish Council.

### **8. What we're doing to improve accessibility:**

Coffinswell and Dacombe Parish Council is committed to having a fully compliant and accessible website to ensure all parishioners can access all the information they require at the point of need.

We are committed to refreshing and upgrading all the content on our website, as soon as is possible and practical.

This statement was prepared on 21 September 2020, at the end of the internal website testing; it will be updated as required.