

COFFINSWELL PARISH COUNCIL - MINUTES
THURSDAY 16 NOVEMBER 2017 – ST BARTHOLOMEW’S CHURCH, COFFINSWELL

Present: Cllrs Wills (Chairman), Berry, Harrington, Hermsen and Winchester
 Cllr Dewhurst (DCC)

Apologies: Cllr Haines (TDC)

Also present: Rachel Avery (Clerk), 3 members of the Public.

No	Subject	Comments
1	The Chairman will open the Meeting and receive apologies.	Cllr Wills opened the meeting at 18.58. There were no apologies.
2	To declare any interests arising at this meeting.	There were no interests declared.
	<i>The Council will adjourn for the following items:</i>	
3	<p><u>Public Question Time:</u> A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Coffinswell.</p> <p><u>County and District Councillors' Reports</u> <u>Police Report</u></p>	<p>Sally Spokes provided a brief overview on the current works at Connybeare House. Drainage swales been grassed, and the field will be ploughed below the swales field to ensure that the soil is loose. She expressed concerns that the public footpath is wet and slippery, even though there has been little rain yet this year.</p> <p>A planning application for stables at the top of plot (near hedge) is due to be submitted to TDC.</p> <p>A representative from Manor Farm, Dacombe (now Treacle Valley Campsite) was in attendance. He explained that the business is busier than previously, and neighbours are complaining about misdirection of campers. Further directional signage is required, which is not necessarily advertising the site. A further sign on the post at Dacombe Cross may be adequate, which would be in-keeping with the surroundings.</p> <p>County Cllr Dewhurst suggested that planning permission may be required should the sign be bigger than A4, but details from DCC would be required for clarification.</p> <p>Concerns raised about the burning of rubbish, possibly plastics, appearing to come from The Bothy. It was NOTED that TDC must be notified of this at the time.</p> <p>County Councillor Dewhurst’s report forms part of the minutes.</p> <p>There was no police report.</p>
	<i>The Council will convene to conduct the following business:</i>	
4	Approval to consider, amend as agreed by the Council and approve the minutes of the following minutes: 21 September 2017	It was RESOLVED to APPROVE the minutes.
5	<p>To consider the following planning applications: 17/02541/FUL Single storey side and rear extensions (Milber Down Bungalow, Milber Lane/Mr and Mrs Humphries) 17/02508/FUL Two storey side extension, first floor extensions with balconies and detached garage (Ash Roding, Coffinswell/Mr J Farmer)</p> <p>To consider the provisional tree order at Beersbrook, Coffinswell.</p>	<p>No objection.</p> <p>No objection.</p> <p>The Parish Council RESOLVED to make no comments.</p>
6	Enforcement Issues.	It was NOTED that there have been no further details on the use of the bungalow at Blue Hills or the wooden structure at Connybeare Wood. Action: Clerk to follow up with TDC.

7	<p>Finance:</p> <ul style="list-style-type: none"> • Footpath leaflet • To agree accounts for payment <ul style="list-style-type: none"> • Half yearly accounts 2017/18 • To set the 2018/19 precept 	<p>Three quotes had been obtained for the footpath leaflet using 'nevertear' paper and the cheapest quote was accepted. It was NOTED that the clerk would apply to County Cllr Dewhirst's Locality Fund for half of the costs.</p> <p><u>Payments for approval:</u> Get Mapping PLC – mapping subs 2016/17 - £33.60 Mrs R Avery - Clerk's Expenses - £67.41 Mr A Hermsen - Clerk's PAYE - £70.80 Mrs R Avery - Clerk's Salary - £292.93</p> <p><u>Bank Balances (as at 29 September 2017):</u> Main Account £4373.75 Parish Paths £269.40</p> <p>It was RESOLVED to APPROVE invoices for payment. It was RESOLVED to APPROVE the half yearly accounts. It was NOTED that the precept would be set in January.</p>
8	Phone box.	It was NOTED that the clerk had sent pictures of the paintwork to BT with a request that the phone box be painted and an inside clean will be undertaken in the interim.
9	Snow Warden and salt spreading.	Cllr Wills explained that he would undertake salt spreading if required and would ask for training from one of the previous snow wardens. A further 20 bags of salt would be ordered from DCC and delivered to Cllr Wills.
10	Neighbourhood Watch.	Cllr Wills reported that he had not yet had any communication with the Neighbourhood Watch team. County Cllr Dewhirst would provide details of the police officer in charge to Cllr Wills.
11	Funding and Grants.	There was nothing to report.
12	Engaging with the Community.	There was nothing to report.
13	<p>Footpaths and Highways:</p> <ul style="list-style-type: none"> • Footpath maintenance arrangements <ul style="list-style-type: none"> • Parish Paths Annual Workshop • DCC Highways Event 2017 	<p>It was NOTED that the footpaths are in good order, though there are some issues with footpath 1 which would require work. It was NOTED that there is a dead tree hanging over footpath 2. Cllr Wills would look at this.</p> <p>Cllrs Harrington and Wills are due to attend this meeting. The Clerk had attended the Highways event today. New contractor Skanska were introduced and there was an overview of assessment management and changes in funding. She had attended presentations on community self-help, routine and reactive maintenance and cyclic works and planned works/additional funding.</p>
14	To note any correspondence received.	Clerks and Councils Direct, Healthwatch Voices, CPRE.
15	To note the date of the next meeting: Thursday 18 January 2018 at 19.00.	This was NOTED. The meeting was closed at 20.32.