

COFFINSWELL PARISH COUNCIL - MINUTES
THURSDAY 17 NOVEMBER 2016 – ST BARTHOLOMEW’S CHURCH, COFFINSWELL

Present: Cllrs Wills (Chairman), Berry, Harrington, Hermsen and Winchester
 Cllrs Dewhirst (DCC)

Apologies: Cllr Haines (TDC)

Also present: Rachel Avery (Clerk), Cllr Chris Clarence (DCC Shaldon and Stokeinteignhead)

No	Subject	Comments
1	The Chairman will open the Meeting and receive apologies.	Cllr Wills opened the meeting at 19.30. It was NOTED that Cllrs Cook and Haines were not in attendance.
2	To declare any interests arising at this meeting.	There were no interests declared.
	<i>The Council will adjourn for the following items:</i>	
3	<u>Public Question Time:</u> A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Coffinswell. <u>County and District Councillors' Reports</u> <u>Police Report</u>	There were no members of the Public in attendance. County Cllr Dewhirst’s report forms part of the minutes. There was no police report.
	<i>The Council will convene to conduct the following business:</i>	
4	Approval to consider, amend as agreed by the Council and approve the minutes of the following meeting: 15 September 2016.	It was RESOLVED to APPROVE the minutes, with requested amendments.
5	To discuss arrangements to view planning applications at Parish Council meetings.	Cllr Berry explained that this is a serious issue, and the Parish Council should receive planning applications in paper form. The initiative behind this is that most planning applications are now being received by TDC electronically. Planning applications are available to view on the planning portal. It was NOTED that the Clerk had attended a planning meeting with TDC. It has been recommended that Parish Councils view applications by PowerPoint presentation, in the same way that TDC Planning Committee view applications at meetings. If the drawings are not clear enough on the portal, the Council will be able to relay this information to TDC. It was NOTED that when the Parish Council receives large applications, proper drawings are required and it will be possible to purchase paper copies. It was NOTED that the Clerk would look into the use of a projector.
6	Enforcement Issues.	Connybears House- Cllr Harrington explained that the bottom of the paddock is being regraded, and it looks like the line of footpath is being elevated. The planning application was very unclear. The swale was agreed, being the land’s regrading is far more serious. Action: Clerk to obtain clarification from TDC. It was NOTED that rubbish is regularly being burnt at Downaway Lane. It was NOTED that the Clerk had contacted TDC’s enforcement officer with regards to this. Concerns were also raised about building work taking place at Connybears Wood. It was NOTED that a large planning application had been submitted several years ago, which the Parish Council had objected to and went on to be rejected by TDC. Whilst the work can’t be viewed from the road, it can be seen from Barton Cross. These works are devoid of any planning consent. Action: Clerk to contact TDC.

		<p>It was NOTED there has been an increase in the number of caravans and cars being stored at Pathfield. It was NOTED that the numbers exceed what was approved within the planning application. Action: Clerk to contact TDC.</p> <p>It was NOTED that there has been an extension to the helipad at Blue Hills. It was NOTED there are ongoing concerns with regards to the use of the stable and garage building.</p>
7	To consider County Councillor Dewhirst's offer of funds to purchase a defibrillator.	<p>It was NOTED that County Cllr Dewhirst has offered the Parish a defibrillator. He would like to see one in each of the Parish that he represents. It was NOTED that the defibrillator sits in a box in a location with a key entry system. When 999 is dialled, the ambulance service will be able to find the location and will provide the code if the caller is close enough to use it. Whilst instructions will be given over the phone once the code is provided, training opportunities do exist.</p> <p>It was NOTED that the defibrillator works best with access to a small amount of power. Otherwise, it would require regular charging. It was suggested that it could be sited near to the phone box or in the pub car park.</p> <p>Cllr Wills PROPOSED that the offer of the defibrillator should be accepted. This was SECONDED by Cllr Hermsen and APPROVED. Action: Clerk to request funds from budget.</p>
8	Neighbourhood Watch.	This item would be deferred until further information is available from Cllr Wills.
9	<p>Finance:</p> <ul style="list-style-type: none"> • To agree accounts for payment <ul style="list-style-type: none"> • Precept 2017/18 	<p><u>Payments-</u></p> <p>Rockfire – web hosting and domain for one year - £64.99 Mrs R Avery - Clerk's Expenses - £16.50 Mr A Hermsen - Clerk's PAYE - £75.80 Mrs R Avery - Clerk's Salary - £303.17 Mr RCA Harrington - brush cutter - £315.00 Mr RCA Harrington - replacement fingerposts - £132.00</p> <p><u>Bank Balances -</u></p> <p>Main Account £4746.38 Parish Paths £697.88</p> <p>It was RESOLVED to APPROVE accounts. Cllr Hermsen PROPOSED that the funds for the fingerposts be paid for by the Parish Council. This was SECONDED by Cllr Harrington and APPROVED.</p> <p>It was AGREED that the precept will be discussed in January.</p>
10	To note and discuss concerns raised over the burning of material in the Parish.	It was NOTED that there is regular burning of industrial waste. The Clerk recommended that dates and times of this taking place should be passed on to her, along with registration plates of vans dropping rubbish to the site if possible.
11	Funding and Grants.	It was NOTED that the Clerk is awaiting the outcome of the transparency grant for a new laptop.
12	Engaging with the Community.	There was nothing to report.
13	<p>Footpaths and Highways:</p> <ul style="list-style-type: none"> • Footpath No 2 	<p>Cllr Harrington had written to TDC regarding the soil at Connybeare House, which is being investigated. It was NOTED that the footpath is clear.</p> <p>Cllrs Hermsen and Harrington were thanked for clearing the buddle hole near Higher Ashlands.</p>
14	To note any correspondence received.	The Clerk had attended the DALC AGM and DCC Highways Conference. Information on both events were available.
15	To note the date of the next meeting: Thursday 19 January 2017 at 19.30.	This was NOTED. The meeting was closed at 20.39.