

COFFINSWELL PARISH COUNCIL - MINUTES
THURSDAY 21 JULY 2016 – ST BARTHOLOMEW’S CHURCH, COFFINSWELL

Present: Cllrs Wills (Chairman), Berry, Harrington, Hermsen and Winchester
 Cllrs Dewhirst (DCC) and Haines (TDC)

Apologies: Cllr Cook (TDC)

Also present: Rachel Avery (Clerk), 2 members of the Public.

| No | Subject | Comments |
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| 1 | The Chairman will open the Meeting and receive apologies. | Cllr Wills opened the meeting at 19.28. There were no apologies. |
| 2 | To declare any interests arising at this meeting. | There were no interests declared. |
| | <i>The Council will adjourn for the following items:</i> | |
| 3 | <p><u>Public Question Time:</u> A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Coffinswell.</p> <p><u>County and District Councillors' Reports</u> <u>Police Report</u></p> | <p>Representatives from ABC Siddalls were present to inform the Parish Council of their current plans to relocate from Coventry Farm, Kingskerswell to the Milber abattoir site. They have rented at their current location for 28 years, but the landlord is now redeveloping the site. They are required to vacate their premises by the end of June 2017.</p> <p>Finding somewhere to re-home this type of business has been a struggle. They are submitting a bid to buy the area and are aware of the heritage site at the bottom of the hill. They would intend to keep the sitting tenant in building. They require 30m of ground next to the current car park and would build a metal barn to house waste management equipment and skips.</p> <p>They are engaging with TDC, who seem keen for this relocation. The DCC waste management officer is talking to archaeologists and initial reports are awaited.</p> <p>They wished to inform the Parish Council of the situation, prior to their application being submitted</p> <p>Cllr Hermsen asked how they intended to mitigate any issues related to waste management. It was explained that the waste they deal with is mostly from small builders and house clearances. There is no food waste. All waste is held in the barn, with some bays outside for hardcore and soil. It was noted that the Environmental Agency has very strict rules on drainage and dust. These requirements would be included in the build.</p> <p>The movement of lorries was questioned. It was NOTED that there would be 8 lorries held on site, and they would move to and from the site a maximum of six times a day.</p> <p>Cllr Dewhirst’s report forms part of the minutes. There was no police report.</p> |
| | <i>The Council will convene to conduct the following business:</i> | |
| 4 | Approval to consider, amend as agreed by the Council and approve the minutes of the following minutes: 19 May 2016 27 June 2016 | The minutes would be APPROVED next month. The minutes would be APPROVED next month. |
| 5 | To consider the following planning application: 16/01772/LBC Part render (one third) and part timber clad (two thirds) the existing stone exterior wall of the barn (Treacle Barn, Dacombe/Mrs K Sach) | It was RESOLVED to await details from the Conservation Officer until the Parish Council make a recommendation. Action: Clerk to contact TDC. |

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| 6 | Enforcement Issues. | It was NOTED that there are still some outstanding enforcement issues, which Cllr Haines will chase up for the September meeting. |
| 7 | Finance: <ul style="list-style-type: none"> To agree accounts for payment Internal Audit 2015/16 | <u>Receipts-</u> None <u>Payments-</u> Mr A Hermsen - Clerk's PAYE - £75.80 Mrs R Avery - Clerk's Salary - £303.17 Mrs R Avery - Clerk's Expenses - £13.05 Mr A Hermsen – Petrol for strimmer - £6.32 Mr RCA Harrington – Petrol/spring/line for strimmer/no 4 sign - £22.38 South and West Internal Audit – Internal audit 2015/16 - £50.00 <u>Bank Balances -</u> Main Account £3676.37 Parish Paths £476.58 It was RESOLVED to APPROVE accounts. It was NOTED that the Parish Council accounts had been signed off by South and West Internal Auditors. The Clerk has sent the final reconciliation to Grant Thornton LLP. |
| 8 | Website. | It was NOTED that the website is being updated, however the Clerk will be spending more time on the website to upload further information. |
| 9 | Funding and Grants. | There was nothing to report. |
| 10 | Engaging with the Community. | Cllr Berry asked if a volunteer could provide a written viewpoint from the community's perspective for the Parish profile. Action: details to be added to notice board. |
| 11 | Footpaths and Highways: <ul style="list-style-type: none"> Footpath No 2 Proposed diversion of bridleway No. 18 and footpath No. 13 | It was NOTED that the proposed diversion route has been mowed by the landowners. Cllr Harrington has cleared the correct route. It was NOTED that the Parish Council raised no objections to the proposed diversions. It was NOTED that Church Way Lane has been finished, and an excellent job had been done. It was NOTED that one of the Parish's strimmer requires replacing. It was NOTED that Cllr Dewhirst could provide some funds from his County Councillor fund. Scalpings are also required for lanes, however their procurement would need to be decided upon. Details of the new road layout for the main road through Kingskerswell were NOTED. |
| 12 | To note any correspondence received. | An email circulated by Cllr Winchester regarding travellers was NOTED. It was also NOTED that there had been a theft in Dacombe 2-3 days ago. |
| 13 | To note the date of the next meeting: Thursday 15 September 2016 at 19.30. | This was NOTED. The meeting was closed at 20.39. |