

COFFINSWELL PARISH COUNCIL - MINUTES
THURSDAY 20 SEPTEMBER 2018 – ST BARTHOLOMEW’S CHURCH, COFFINSWELL

Present: Cllrs Wills (Chairman) and Harrington
 Cllr Dewhurst (DCC)
 Cllr Haines (TDC)

Apologies: Cllr Berry

Also present: Rachel Avery (Clerk)
 Ashley Brent and Alex Parkes (prospective councillors for co-option)
 1 member of the public

No	Subject	Comments
1	The Chairman will open the Meeting and receive apologies.	Cllr Wills opened the meeting at 18.57. It was RESOLVED to APPROVE apologies of absence from Cllr Berry.
2	To declare any interests arising at this meeting.	There were no interests declared.
3	To co-opt a new councillor.	It was NOTED that John Winchester and Tony Hermsen had resigned as councillors since the July meeting. Thanks were extended to both John and Tony for their work as parish councillors. Tony had been a councillor for eleven years and had worked especially hard as the Responsible Finance Officer for much of that time. It was NOTED that this meeting was not quorate, with two councillors in attendance and it would not be possible to co-opt new members.
<i>The Council will adjourn for the following items:</i>		
4	<u>Public Question Time:</u> A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Coffinswell. <u>County and District Councillors' Reports</u> <u>Police Report</u>	No members of the public wished to speak. County Cllr Dewhurst’s report forms part of the minutes. Concerns were raised regarding spending cuts. It was NOTED that Children’s Services had overspent by £8.4 million so far this year, meaning further cuts are likely. District Cllr Haines reported that councils are in financial difficulty countrywide. This is all due to various loss of funding streams from central government and has nothing to do with the administration of individual councils. An example of this is where the NHS receives extra money, but adult social care does not which is maintained by councils. TDC have been similarly affected with a reduction in money from the New Homes Bonus and the unknown future of business rates. Councils will be increasing council tax; by not doing so will only make matter worse. There was no police report. It was NOTED that County Cllr Dewhurst had joined the councillor advocate scheme, which may produce reports. It was NOTED that a fire had been put out on Dacombe Hill two weeks ago, and it had been suggested it was started by the burning of cannabis plants. Fly tipping at Dacombe Hill was also reported.
<i>The Council will convene to conduct the following business:</i>		
5	Approval to consider, amend as agreed by the Council and approve the minutes of the following minutes: 19 July 2018	It was NOTED that the minutes would be approved at the November meeting.

6	<p>To consider the following planning applications: 18/01844/FUL Replacement dwelling (The Bungalow, Dacombe)</p> <p>18/00887/FUL Change of use from livery stables to a commercial riding stables and construction of a septic tank (Land at NGR 290620 68725, St Marychurch Road)</p>	<p>Concerns were raised regarding the following:</p> <ul style="list-style-type: none"> - Increase in traffic and heavy goods vehicles - Requirement for an appropriate management plan to alleviate traffic issues in the area - Use of land for more than one dwelling. <p>The applicant was in attendance and stated that there were no plans to build further dwellings on the site or to change the use of outbuildings to dwellings. Concerns regarding the increase in traffic were noted by the applicant. It was generally agreed that there were no objections subject to a condition that the site remains as a single dwelling and that an appropriate management plan is submitted as part of the application.</p> <p>It was RESOLVED that the clerk would request a time extension to allow for the application to be considered at a quorate meeting.</p> <p>Concerns were raised regarding the safety of the entrance to the site. It was AGREED that there were no objections to the application, subject to the visibility splay being increased as much as possible.</p>
7	Enforcement Issues.	<p>District Cllr Haines provided an overview on outstanding enforcement issues.</p> <p>He reported that he had spoken to the Environmental Agency and TDC enforcement officers regarding the camp site at Dacombe. It was NOTED that the site is quiet now due to the end of season, but he has checked that the area is complying to its licence. The licence will run until the end of this month but looking to the future, some residents in Dacombe have been very upset by noise and the running of the site. It was NOTED that there is the main campsite with an adjoining field which is supposed to run on a 28-day licence.</p> <p>The main issue is that there is no on-site supervision, along with additional noise and nuisance issues which require addressing.</p> <p>A Certificate of Lawfulness was refused at Pathfield earlier in the year. District Cllr Haines expressed concerns that as time goes on, dates will start to catch up making it more difficult to enforce action. The applicant has stated that a new application is likely to be submitted shortly. Cllr Harrington expressed concerns regarding increased storage use for a building firm, which may require investigation. There are many vehicles and refrigerated vans on site. Planning wise, there is no permission for storage and the refused application requires enforcement.</p> <p>At Blue Hills, it has been confirmed that the barn can be separately rated for council tax but does not form a separate unit and enforcement is still ongoing.</p> <p>There is no further information available at regarding Connybears Wood, but the issue is still with enforcement officers.</p>
8	<p>Finance:</p> <ul style="list-style-type: none"> • To agree accounts for payment 	<p><u>Payments for approval:</u></p> <p>RCA Harrington – repair to notice board - £7.57 PKF Littlejohn – Annual external audit 2017/18 - £240.00 Mrs R Avery - Clerk's Expenses - £26.10 Mr A Hermsen - Clerk's PAYE - £105.40 Mrs R Avery - Clerk's Salary - £421.58</p> <p><u>Receipts</u></p> <p>None</p> <p><u>Bank Balances (as at 31 August 2018):</u></p> <p>Main Account £2645.13 Parish Paths £327.34</p> <p>It was RESOLVED to APPROVE invoices for payment.</p>

	<ul style="list-style-type: none"> • Payroll and pension provisions for clerk 	It was NOTED that this item would be discussed in November.
9	Neighbourhood Watch.	It was NOTED that further to the last meeting, information on starting a scheme has been received. Action: Agenda item for November.
10	Funding and Grants.	It was NOTED that the Rural Aid grant had been successful. The clerk had received information on the Communities Together Fund. Action: Agenda item for November.
11	Engaging with the community.	It was NOTED that a young person participating in the Duke of Edinburgh Award had asked to undertake litter picking duty and Cllr Harrington would liaise with them regarding this.
12	Footpaths and Highways.	Cllr Harrington requested that the tree outside Swallows Hatch be looked at, as it may require pruning. It was NOTED that the Parish Council would be responsible for the cost of this. It was NOTED that tree maintenance was a home owners responsibility and it was requested that the clerk send an email via the information sharing group to explain this. It was NOTED that Cllr Wills had undertaken some flailing near the Old Well. It was NOTED that a new Dacombe litter picking rota organiser would be required due to John Winchester's resignation. It was NOTED that Ashley Brent would be willing to undertake this role.
13	To note any correspondence received.	There was no further correspondence.
14	To note the date of the next meeting: Thursday 15 November 2018.	This was NOTED. It was AGREED that due to this meeting not being quorate, the clerk would arrange an October meeting to allow for recommendations to be made on planning application 18/01844/FUL and to co-opt new councillors. The meeting was closed at 20.10.