

COFFINSWELL PARISH COUNCIL - MINUTES
THURSDAY 15 NOVEMBER 2018 – ST BARTHOLOMEW’S CHURCH, COFFINSWELL

Present: Cllrs Wills (Chairman), Berry, Brent, Harrington and Parkes
 Cllr Dewhurst (DCC)

Apologies: Cllr Haines (TDC)

Also present: Rachel Avery (Clerk)
 9 members of the public

No	Subject	Comments
1	The Chairman will open the Meeting and receive apologies.	Cllr Wills opened the meeting at 19.02. It was NOTED that Cllr Haines had sent his apologies.
2	To declare any interests arising at this meeting.	Item 7 - Cllr Berry expressed an interest as Church Warden and as a resident living next door to the church.
	<i>The Council will adjourn for the following items:</i>	
3	<u>Public Question Time:</u> A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Coffinswell. <u>County and District Councillors' Reports</u> <u>Police Report</u>	No members of the public wished to speak. County Cllr Dewhurst’s report forms part of the minutes. There was no police report.
	<i>The Council will convene to conduct the following business:</i>	
4	Approval to consider, amend as agreed by the Council and approve the minutes of the following minutes: 18 October 2018	It was RESOLVED to APPROVE the minutes.
5	Enforcement Issues.	The clerk reported that she had spoken to the enforcement officer regarding outstanding issues at Connybeare Wood. He had explained that there are many issues with the site including issues surrounding business use and the siting of a motor home as accommodation. The owner has stated that he has planning permission for the large building but cannot provide evidence of this and the District Council has not found evidence of this either. The enforcement officer has stated that the matters on this site remain outstanding but will be dealt with.
6	To discuss concerns raised regarding Manor Farm Campsite, Dacombe.	Cllr Parkes reported that he had undertaken research on this site and had provided councillors with information. This briefing report forms part of the minutes. <i>Standing orders were suspended.</i> It was asked if there is any guidance on managing campsites of this nature. It was NOTED that there is information pertaining to onsite management of larger sites, but there is no requirement to have a manager on sites of this size. The only possible breach in terms of the licence is size and distance between pitches. It was also NOTED that health and safety regulations are dealt with in the conditions of licence. It was NOTED that there are issues with the relentlessness of noise; this may be a public order issue and should be logged with the police. It was suggested that individuals request details of TDC’s enforcement policy prior to next year in order to prepare for any issues that may occur next season. Regarding issues with the way in which TDC have handled this issue, the only mechanism of complaint is by logging this with TDC and complaining to the Local Government Ombudsman.

10	Funding and Grants.	It was NOTED that the Communities Together Fund is open. There were no projects that required funding.
11	Engaging with the community.	Consideration was given to the way in which the Council communicates with the parish. It was AGREED that a Facebook page would be set up to engage with people and that the website would be better utilised. It was NOTED that the clerk would create a Who's Who page on the website.
12	Footpaths and Highways.	It was NOTED that Cllrs Brent, Harrington and Parkes would attend the DCC P3 workshop on 16 November at Hope Cove.
13	To note any correspondence received.	The clerk had received an email regarding maintenance of the bench at Dacombe. It was NOTED that Cllr Brent would look at this and undertake maintenance. It was NOTED that the clerk had received two planning applications which would require consideration prior to the January meeting. It was AGREED that a meeting would take place on Wednesday 28 November at 19.00.
14	To note the date of the next meeting: Thursday 17 January 2019.	This was NOTED. The meeting was closed at 20.51.