

**COFFINSWELL PARISH COUNCIL MEETING - MINUTES**  
**THURSDAY 16<sup>th</sup> JULY 2020 – HELD VIA ZOOM**

Present: Cllr Parkes (Chair), Cllr Brent, Cllr Avery, Cllr Berry (left at 7:22pm) and Cllr Flower (co-opted at Item 2)  
 Cllr Dewhurst (DCC), Cllr Haines (TDC)

Also present: Mrs Juliette Thompson (Clerk)

No	Subject	Comments
1	The Chair will open the meeting and receive apologies	The Chair opened the meeting at 7:15pm: there were no apologies.
2	Co-option of a new Councillor	It was proposed by Cllr Avery, seconded by Cllr Brent and agreed by all to co-opt Mr Vince Flower to the Parish Council. Cllr Flower joined the meeting at 7:21pm.
3	To declare any interests arising at this meeting.	Cllr Flower declared an interest during the meeting regarding No.2 Princess Cottages
	<i>The Council will adjourn for the following items:</i>	
4	<u>Public Question Time:</u> A period of 5 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Coffinswell.  <u>County Councillors' Report</u>  <u>District Councillors' Report</u> <u>Police Report</u> <u>NHW Report</u>	No members of the public present.  County Cllr Dewhurst's report – attached Cllr Dewhurst also reported on the Greater Exeter Strategic Plan.  Cllr Flower will look into obtaining a police report for future meetings Clerk to ensure NHW reports are presented at future meetings
	<i>The Council will convene to conduct the following business:</i>	
5	Approval to consider, amend as agreed by the Council and approve the minutes of the following meeting: 18 <sup>th</sup> June 2020	Cllr Avery proposed, Cllr Brent seconded, and all agreed to approve the minutes.
6	To note the following planning consents: 20/00721/FUL – Kates Meadow, Dacombe Conservatory Grant of Conditional Planning Permission  20/01106/EXMPTC – Dodwell Cottage, Coffinswell Prune one willow leaving two primary branches remaining TDC have no objections	
7	Drainage Issues at Dacombe Road	Highways have met the resident and contractor and agreed a solution to the drainage problems.
8	Enforcement Issues.	A retrospective planning application has been submitted for the retention of a garden store at Normans, Dacombe.  Clerk to chase enforcement regarding the rebuilding of a corrugated metal shack
9	Finance: To agree accounts for payment  To note response from external auditor	Cllr Brent proposed that the accounts for payment be approved: this was seconded by Cllr Avery and agreed by all.  Clerk explained the contents of an email received which highlighted items of concern with regards to the annual audit.

	Update on banking changes	Clerk to check if Cllr Avery has been added as a signatory.
10	Funding and Grants	Cllr Brent explained about P3 funding and the areas this covered.  It was proposed to offer strimming courses to residents and to look into available grants.
11	Engaging with the Community	There had been no more reported fires at Orestone Lane, but rubbish was still being dumped.
12	Footpaths and Highways	Clerk to report to DCC that a dumpy bag by Princess Cottages needs removing  It was noted that the PC had not been informed of a road closure on 20 <sup>th</sup> July.  Blackenway Lane will be closed for two days from 1 <sup>st</sup> September.  The Chair will meet with a resident to investigate areas of overgrowth and maintenance etc in the parish.  Clerk to find out if the offer to buy the land by Princess Cottages was still available from TDC.
13	To note any correspondence received	It was proposed by Cllr Brent, seconded by Cllr Flower and agreed by all to support The Local Electricity Bill.
	<i>The Council will adjourn for the following item:</i>	
14	Public Question Time: 10 minutes.	No members of the public present
	<i>The Council will convene to conduct the following business:</i>	
15	To note the date of the next meeting: <b>Thursday 17<sup>th</sup> September 2020.</b>	The meeting was closed at 8:56pm