



Coffinswell Parish Council

Serving the Communities of
Coffinswell & Dacombe

The Cirl Bunting is the UK's rarest farmland bird. The entire breeding population is found between Exeter and Plymouth.

MINUTES OF THE MEETING OF COFFINSWELL PARISH COUNCIL TUESDAY 19TH JANUARY 2021 AT 7:15PM VIA ZOOM

Present: Cllr A Parkes (Chairman), Cllr A Brent (Vice-Chairman), Cllr S Avery, Cllr V Flower, Cllr N Orchard

In attendance: Cllr A Dewhirst (DCC), Cllr M Haines (TDC), Mrs J Thompson – Clerk
Eleven members of the public

1. The Chairman to open the meeting and receive apologies.

The Chairman opened the meeting at 7:17pm. There were no apologies. The Chairman introduced Cllr N Orchard who had recently been co-opted to the Parish Council. Cllr A Dewhirst and Cllr M Haines were thanked for attending. The Chairman reminded all that Zoom meetings were recorded and advised all on meeting procedures and behaviour and that only those items listed on the agenda can be proposed, agreed, or decided upon. Items not listed on the agenda can be discussed but no resolution can be made.

2. To declare any interests arising at this meeting.

None

The Council adjourned for the following items:

3. Reports:

3.1 County Councillors report: Cllr A Dewhirst gave a brief outline of his report, which is available to view on the parish council website.

3.2 District Councillors report: Cllr M Haines reminded all of the weekly newsletter from TDC, which keeps residents updated. Cllr M Haines reported that he had attended the following meetings: TDC budget and council tax meetings; full council meeting; planning committee meeting, and the local plan meeting.

3.3 Police report: The Chair thanked Cllr V Flower for all the relevant information he had forwarded since becoming the Cllr advocate. A link to the Police and Crime Commissioner Annual Report 2019-20 will be put on Facebook and the website.

3.4 NHW report: Nothing specific to report - Police and Neighbourhood Watch alerts are being forwarded as and when received.

The Council will convene to conduct the following business:

4. Approval to consider, amend as agreed by the Council and approve the minutes of the following meeting:

It was proposed by Cllr A Parkes, seconded by Cllr A Brent, and agreed by all to approve the minutes of the meeting held on Tuesday 8th December 2020, as a true and accurate record.

5. Finance

5.1 It was proposed by Cllr S Avery, seconded by Cllr A Brent, and agreed by all to approve the previously circulated budget and precept proposal for 2021-22. A precept amount of £5670.00, a 20% increase, will be forwarded to TDC. Cllr A Parkes will be attending the TDC budget meeting.

5.2 It was proposed by Cllr S Avery, seconded by Cllr A Brent, and agreed by all to agree and approve the accounts for payment.

5.3 It was proposed by Cllr A Parkes, seconded by Cllr A Brent, and agreed by all for the Clerk to present a monthly bank reconciliation.

6. Funding and Grants

6.1 Cllr A Brent informed all that the parish council's request to purchase land at Princess Cottages was now with TDC. Cllr V Flower and Cllr A Brent have sent a letter to the residents involved, informing them of the proposal and asking for feedback.

6.2 Cllr A Parkes is in the process of registering the land at The Well to the parish council.

7. Footpaths and Highways

7.1 Cllr S Avery noted that the drain by Normans had been dug out and covered in logs. Cllr A Dewhurst said that Highways would be coming out tomorrow to lift the gulley pot and reinstate it at the correct level. Cllr S Avery asked if the drains would then be jetted – Cllr A Dewhurst did not think this would be done, as the jetting team are extremely busy.

Cllr V Flower noted that the drains outside Manor Farm and Fair Oaks still required clearing. It was noted that a lot of water was coming off farmland and fields, causing mud and silt to block the drains: a silt trap across field gateways was suggested. It was reported that tractors were damaging hedges along the lanes: the Chairman suggested contacting landowners to work out a strategy towards solving these problems.

7.2 The Clerk has contacted TDC and DCC to obtain historic records regarding the diversion of Footpath No. 1 and the responsibility for the maintenance of the weir there. No records have been found by them but DCC suggest contacting their legal services team who may be able to help. Cllr M Haines suggested contacting the owner of the field: Cllr A Brent to follow up.

7.3 Cllr A Brent is working on the P3 survey forms and once this is completed the Clerk will submit the finance forms.

8. To note any correspondence received

To include any other items that do not relate to planning or enforcement plus any other standing orders that have been omitted on this agenda that should otherwise be included: None.

9. Parish Matters

9.1 As the parish council website had been inaccessible since before Christmas, it was proposed by Cllr A Brent, seconded by Cllr V Flower, and agreed by all to allow the Clerk to proceed in getting a new website up and running asap. It was suggested to spend no more than £20 on a domain name and shorten it to coffinswellpc.org.uk or similar. The agreed website provides a free template and either a £10 or £20 monthly hosting and service charge.

9.2 Cllr V Flower will lead the CIL community consultation and be assisted by Cllr N Orchard. The Chair asked for a proposal to be ready for discussion at the next meeting.

9.3 It was agreed by the majority to obtain the new Dacombe road sign through the parish council's insurance (excess £100). The agreed quote (which includes the company producing the artwork), was for £199 + VAT.

It was agreed to purchase approx. 20 x QR code signs at £6 + VAT each, to attach to walk posts and noticeboards. This to be held off until the website is up and running and the CIL consultation is agreed.

It was agreed by all to purchase a lectern style sign for The Well at a cost of £110 + VAT.

9.4 The Chair reported that there was no update on the proposal to increase the number of parish councillors.

9.5 Cllr V Flower has spoken with Rob Kelly, senior policy planner at TDC, who has explained the options and procedures in organising a Neighbourhood Plan. Cllr V Flower will forward notes to Cllrs. It was hoped that this could be moved forward later in the year, once Covid restrictions are eased.

9.6 It was agreed by all to change the layout and design of the minutes to match the style of the agenda.

9.7 The Chair will draft a policy detailing the use of the parish notice boards.

9.8 The Clerk informed all that she had just completed and passed iLCA. It was proposed by Cllr A Brent, seconded by Cllr S Avery, and agreed by all to pay a proportion of the cost for the Clerk to study CiLCA.

The Council adjourned for the following items:

10. Planning and Enforcement Public Question Time:

A period of 5 minutes will be allowed for members of the public to ask questions or make comment regarding planning applications and/or enforcement issues that affect Coffinswell and Dacombe Parish Council.

Various concerns were raised over planning application 20/02129/FUL.

Concerns were raised about a school that has appeared at Norman's along with what appears to be a permanent car park. The PC will approach TDC about this alleged breach of planning.

Cllr V Flower had been contacted about the recent police presence at land behind Home Cottage, Dacombe and the concern felt in the village.

The Council convened to conduct the following business:

11. Planning Applications:

To comment on the following application:

20/02129/FUL – Land East of Normans, Dacombe

Change of use of field to equine and erection of stable block with store

The Parish Council object to this application in its current form and on the following grounds:

- The site address is incorrect.
- The site plan submitted only shows the stable outline and not the full field for which change of use is proposed.
- Confusion over who the applicant is.
- There is not a written statement to support this application.
- The application states that there are already two car parking spaces, but it is not stated where they are. The council can find no evidence of off highway parking.
- The site plan submitted uses an old map which does not show recent development in the area.
- Concerns over proposed access.
- Concerns over the water, light pollution and electricity arrangements.
- The drawings provided do not show scale or dimensions.
- Concerns over whether the stables are for business or pleasure.

To note the following planning consents:

20/01725/HOU – Haccombe Heights, Ridge Road, Coffinswell

Single storey front and rear extensions

Grant of conditional planning permission

20/02047/CAN – Twickenway, Coffinswell

Fell three ash trees and seven ash stems

Teignbridge District Council does not object to this proposal

20/02361/TPOE – Orestone Plantation, Orestone Lane, Coffinswell

Fell one ash tree

TDC have no objections to the tree being felled

21/00029/EXMPTC – Manor House, Coffinswell

Fell one diseased ash

TDC have no objections to the tree being felled

To note the following planning refusals:

19/02212/LBC – Manor House, The Coach House, Coffinswell

Retention of flue

Refusal of consent

20/01324/HOU – The Coach House (Manor House), Coffinswell

Retention of flue

Refusal of planning permission

12. Enforcement Issues

12.1 Cllr V Flower reported on the recent meeting at Treacle Valley Campsite. The Clerk to put a summary of the meeting on the website. The Chair thanked Cllr V Flower for the considerable amount of work he had put into this.

12.2 TDC have informed the parish council that the new entrance at Milber Lane Bungalow is acceptable, as are the shipping containers, as long as they are only there on a temporary basis. However, the new garage needs planning permission and TDC will be contacting the owners to advise them of this.

12.3 The storage of vehicles on agricultural land at the top of Downaway Lane will be inspected by Steve Hobbs when he is next in the area. He will also investigate a residential type building at the same site.

12.4 Cllr A Brent said that there was slow but continual improvement to clearing the land in Ridge Road. This site will also be visited by Steve Hobbs.

12.5 There is no update from TDC on stables built in Footland Lane.

12.6 It was proposed by Cllr A Brent, seconded by Cllr A Parkes, and agreed by all to contact TDC planning enforcement and inform them of what appears to be a permanent car park/hardstanding on land on the opposite side of the road from Normans Bungalow.

It was proposed by Cllr A Parkes, seconded by Cllr A Brent, and agreed by all to contact TDC and ask if all the issues raised regarding Normans are linked in some way to a bigger project.

The Council adjourned for the following item:

13. General Public Question Time:

10 minutes will be allowed for members of the public to ask questions or make comment on the work of Coffinswell and Dacombe Parish Council or on matters arising that affect the Council.

Thanks was given to the parish council by Dacombe residents, who were appreciative of the efforts of the council to represent parishioners and their concerns.

The Council convened to conduct the following business:

14. To agree the proposed date of the next meeting:

Tuesday 16th February 2021

The meeting ended at 9:54pm

Signed:
Chairman of Coffinswell Parish Council

Dated

Mrs Juliette Thompson – Clerk to Coffinswell Parish Council
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