

**COFFINSWELL PARISH COUNCIL - MINUTES**  
**WEDNESDAY 09 MAY 2018 – ST BARTHOLOMEW’S CHURCH, COFFINSWELL**

Present: Cllrs Wills (Chairman), Berry, Harrington, Hermsen and Winchester  
 Cllr Dewhirst (DCC)  
 Cllr Haines (TDC)

Also present: Rachel Avery (Clerk)

No	Subject	Comments
1	The Chairman will open the Meeting and receive apologies.	Cllr Wills opened the meeting at 18.56. There were no apologies.
2	To declare any interests arising at this meeting.	There were no interests declared.
	<i>The Council will adjourn for the following items:</i>	
3	<u>Public Question Time</u> : A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Coffinswell. <u>County and District Councillors' Reports</u> <u>Police Report</u>	There were no members of the public in attendance.  Reports would be given at the Annual Parish Meeting. There was no police report.
	<i>The Council will convene to conduct the following business:</i>	
4	Approval to consider, amend as agreed by the Council and approve the minutes of the following minutes: 19 April 2018	It was RESOLVED to APPROVE the minutes.
5	To consider the following planning applications: <a href="#">18/00755/FUL</a> Loft conversion including rear dormer and rooflight (Adam Cottage, Coffinswell)	No objection.
6	Enforcement Issues.	District Councillor Haines reported that he had spoken to the enforcement officer but is still awaiting a report on Blue Hills and Connybeare Wood. The Parish Council AGREED that this was not acceptable, given the amount of time that has been passed since the initial concerns were raised. It was RESOLVED that a letter would be written to Nick Davies and District Cllr Humphrey Clemens. <b>Action: Clerk to write letter.</b>
7	Finance: <ul style="list-style-type: none"> <li>• To agree accounts for payment</li> </ul>	<u>Payments for approval:</u> Mrs R Avery - Clerk's Expenses - £24.06 Mr A Hermsen - Clerk's PAYE - £79.40 Mrs R Avery - Clerk's Salary - £318.55 Community First – 2018/19 Insurance Policy - £299.26 Mrs G Hermsen – Footpath leaflet - £75.00 <u>Bank Balances (as at 30 April 2018):</u> Main Account £4810.70 Parish Paths £269.40 It was RESOLVED to APPROVE invoices for payment.
8	Phone box.	There was nothing further to report.
9	Neighbourhood Watch.	There was nothing further to report.
10	Funding and Grants: <ul style="list-style-type: none"> <li>• Rural Aid application</li> </ul>	It was NOTED that the clerk had submitted the application. She reported that there would be a consultation with neighbouring properties prior to any work being undertaken.
11	General Data Protection Regulations.	It was NOTED that the clerk continues to work to the ICO’s schedule for compliance.

12	Engaging with the community.	There was nothing further to report.
13	Footpaths and Highways.	There was nothing further to report.
14	To note any correspondence received.	Clerks and Councils Direct.
15	To note the date of the next meeting: <b>Thursday 19 July 2018.</b>	This was NOTED. The meeting was closed at 19.18.