

**COFFINSWELL PARISH COUNCIL - MINUTES**  
**THURSDAY 21 MAY 2015 – ST BARTHOLOMEW’S CHURCH, COFFINSWELL**

Present: Cllrs Wills (Chairman), Berry, Harrington, Hermsen and Winchester  
 Cllrs Dewhirst (DCC) and Haines (TDC)

Apologies: Cllr Cook (TDC)

Also present: Rachel Avery (Clerk)

| No | Subject  | Comments   |
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| 1  | The Chairman will open the Meeting and receive apologies.  | Cllr Wills opened the meeting at 19.14.<br>There were no apologies.  |
| 2  | To declare any interests arising at this meeting.  | There were no interests declared.  |
|    | <i>The Council will adjourn for the following items:</i>   |  |
| 3  | <u>Public Question Time</u> : A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Coffinswell.<br><u>County and District Councillors' Reports</u><br><u>Police Report</u> | There were no members of the Public present.<br><br>Reports would be made during the APM.<br>There was no Police report.   |
|    | <i>The Council will convene to conduct the following business:</i>   |  |
| 4  | Approval to consider, amend as agreed by the Council and approve the minutes of the following minutes:<br>19 March 2015<br>15 April 2015 (Planning)  | It was RESOLVED to APPROVE the minutes.<br>It was RESOLVED to APPROVE the minutes.   |
| 5  | To consider the following planning applications:<br>15/01264/FUL Conservatory to rear (Kates Meadow, Dacombe/Mr and Mrs Austin)  | No objection.<br><br>It was NOTED that Cllrs Harrington and Winchester had attended a site visit regarding Milber Abattoir.<br>The Parish Councils comments were noted at the site visit.<br>The case officer seems undecided. The Policy Officer is against the application and the issues are mainly dwellings in the countryside, the application being on a brown field site and its current planning permissions being for industrial use. TDC's policy goes against these issues.<br>The application is going to committee and it was important for committee members to view the site to understand the application.<br>It is anticipated that the application will go to committee at the end of June. |
| 6  | Enforcement Issues.  | There was nothing to report.   |
| 7  | Finance: <ul style="list-style-type: none"> <li>• To agree accounts for payment</li> </ul>   | <u>Receipts -</u><br>Teignbridge DC - 1st instalment of Precept £1505.50<br>HMRC - VAT claim £369.72<br>Devon CC - P3 Grant £400.00<br><u>Payments -</u><br>DALC - Annual Subscription £56.03 (offset against precept)<br>Community First Trading - Insurance Renewal £245.06<br>Mrs R Avery - Clerk's Salary £221.65<br>Mrs R Avery - Clerk's Expenses £46.23<br>Mr A Hermsen - Clerk's PAYE £55.40 (for payment to HMRC)   |

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|    |  | <p><u>Bank Balances -</u><br/>Main Account £3943.92<br/>Parish Paths £406.28<br/>It was RESOLVED to APPROVE accounts.</p> <p>The current standing orders, financial regulations and risk assessment documents were reviewed. It was RESOLVED to APPROVE them as unchanged.</p>                    |
| 8  | Electoral review of Devon: Draft recommendations.  | <p>The email was NOTED.<br/>The Parish Council would not submit comments, as the review doesn't affect the Parish.</p>  |
| 9  | Funding and Grants.  | There was nothing to report.  |
| 10 | Engaging with the Community.   | There was nothing to report.  |
| 11 | <p>Footpaths and Highways:</p> <ul style="list-style-type: none"> <li>• Footpath No 2</li> </ul> | <p>Cllr Harrington explained that he had met with the Footpath Warden.<br/>The map of the proposed footpath forms part of the minutes.<br/>Diagram suggests point B is further along the footpath than suggested.<br/>Cllr Harrington suggested that a further site visit would be requested.</p> |
| 12 | To note any correspondence received.   | Clerks and Councils Direct.   |
| 13 | To note the date of the next meeting: <b>Thursday 16 July 2015 at 19.30.</b>                     | This was NOTED.   |