

COFFINSWELL PARISH COUNCIL – MINUTES OF THE ANNUAL GENERAL MEETING
THURSDAY 21 MAY 2015 – ST BARTHOLOMEW’S CHURCH, COFFINSWELL

Present: Cllrs Wills (Chairman), Harrington, Hermsen and Winchester
 Cllr Dewhirst (DCC)

Apologies: Cllr Berry, Cllrs Cook and Haines (TDC)

Also present: Rachel Avery (Clerk)

No	Subject	Comments
1	The Chairman will open the Meeting and receive apologies.	Cllr Wills opened the meeting at 18.56. It was RESOLVED to APPROVE the apologies of Cllr Berry.
2	To declare any interests arising at this meeting.	There were no interests declared.
3	To elect a Chair and Vice Chair for the Council Year 2015/16 (also serving as Planning Chair and Vice Chair)	Cllr Hermsen PROPOSED Cllr Wills as Chair, seconded by Cllr Winchester. This was APPROVED. Cllr Hermsen PROPOSED Cllr Harrington as Vice Chair. This was SECONDED by Cllr Winchester and APPROVED.
4	Responsible Financial Officer.	It was NOTED that the Clerk would take over as RFO from Cllr Hermsen for this financial year.
5	To approve the minutes of the AGM held on Thursday 29 May 2014.	It was RESOLVED to APPROVE the minutes.
6	Finance: <ul style="list-style-type: none"> • Annual Accounts • Appointment of Internal Auditor • Asset register • Insurance 	It was RESOLVED to APPROVE the Annual Accounts and the Annual Governance Statement. It was RESOLVED that Mr Ken Abraham would continue as Internal Auditor. It was RESOLVED to APPROVE the asset register. It was RESOLVED to APPROVE the insurance policy.