

COFFINSWELL PARISH COUNCIL - MINUTES
THURSDAY 19 JULY 2018 – ST BARTHOLOMEW’S CHURCH, COFFINSWELL

Present: Cllrs Wills (Chairman), Harrington, Hermsen and Winchester
 Cllr Dewhirst (DCC)
 Cllr Haines (TDC)

Apologies: Cllr Berry

Also present: Rachel Avery (Clerk)
 3 members of the public

No	Subject	Comments
1	The Chairman will open the Meeting and receive apologies.	Cllr Wills opened the meeting at 19.28. It was RESOLVED to APPROVE apologies of absence from Cllr Berry.
2	To declare any interests arising at this meeting.	There were no interests declared.
	<i>The Council will adjourn for the following items:</i>	
3	<u>Public Question Time:</u> A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Coffinswell. <u>County and District Councillors' Reports</u> <u>Police Report</u>	A resident expressed concerns over a recent dog attack in the village. In March 2015, he had written to the Parish Council about a similar occurrence, but it was not discussed. He stated that this attack is believed to be by the same dog and is the third attack on private property. He went on to state that this is a small community, where individuals are known to each other and need to get along. However, this issue needs to be raised, especially as the Parish Council was unaware and requested that the Parish Council add notices to public notice boards and perhaps contact the police. Cllr Wills reported that as the owner of the dog, he had been in contact with the police and the vet. The situation has been resolved to the best of his ability. The dog is now muzzled and doesn't go out in public but has not been put down on veterinary advice. There is nothing that he can say to make the situation better. He AGREED that a notice from the Parish Council should go on notice boards to ensure that everyone knows that appropriate steps have been taken. Action: Clerk to add statement to notice boards. County Cllr Dewhirst's report forms part of the minutes. There was no police report.
	<i>The Council will convene to conduct the following business:</i>	
4	Approval to consider, amend as agreed by the Council and approve the minutes of the following minutes: 09 May 2018	It was RESOLVED to APPROVE the minutes.
5	To consider the following planning applications: 18/01254/FUL Replacement of bulk LPG gas tank with bulk heating oil tank (Rose Cottage, Coffinswell)	No objection.
6	Enforcement Issues.	It was NOTED that the building materials stored at Connybeare House have now been moved, which was an issue that had been raised to Cllr Wills and reported at the July planning meeting. However, it appears that they are now being stored at the bungalow in Dacombe. It was NOTED that there was nothing further to report on Blue Hills and Connybeare Wood. Cllr Haines had visited the ward area with the new Chief Executive two months ago. Three enforcement issues had been raised at that meeting and he would chase this again.

7	<p>Finance:</p> <ul style="list-style-type: none"> To agree accounts for payment 	<p><u>Payments for approval:</u> Lee Accounting – Internal Audit 2017/18 - £108.00 (paid 05/07/2018) SLCC – Annual membership 2018/19 - £49.00 (paid 05/07/2018) Mrs R Avery - Clerk's Expenses - £26.10 Mr A Hermsen - Clerk's PAYE - £105.40 Mrs R Avery - Clerk's Salary - £421.58 Mr A Hermsen – Strimmer line/strimmer fuel - £18.66</p> <p><u>Receipts</u> HMRC – VAT reclaim 2017/18 - £18.78</p> <p><u>Bank Balances (as at 29 June 2018):</u> Main Account £3465.21 Parish Paths £346.00</p> <p>It was RESOLVED to APPROVE invoices for payment. It was NOTED that in line with NALC salary awards, the clerk’s wages had increased one point from SCP 24 to 25. It was also NOTED that an additional spinal point would be awarded due to the clerk obtaining Cilca, in line with her contract of employment. There was a brief discussion on pension provisions for the clerk. Action: agenda item for September.</p>
8	Phone box and post box.	<p>It was NOTED that the phone box has now been painted by BT and the clerk has now contacted Royal Mail with a request that they paint the post box. Cllr Winchester requested that the post box at Dacombe is in a poor condition and requires repainting. Action: Clerk to contact Royal Mail.</p>
9	Neighbourhood Watch.	<p>Cllr Wills reported that he had been unsuccessful in contacting the appropriate person within the police regarding Neighbourhood Watch. It was AGREED that the clerk would liaise with County Cllr Dewhirst regarding a contact for the scheme and contact residents who had expressed an interest in supporting it.</p>
10	<p>Funding and Grants:</p> <ul style="list-style-type: none"> Rural Aid application 	<p>It was NOTED that whilst the Parish Council had not received formal communication with TDC regarding the outcome of the application for the commemorative flag pole, it is understood that the application has been successful. It was AGREED that the clerk would start a consultation process with neighbouring properties.</p>
11	To complete the Police merger survey.	<p>The survey was completed, and the clerk would submit responses.</p>
12	<p>Engaging with the community:</p> <ul style="list-style-type: none"> Devon Air Ambulance landing site 	<p>As part of the CDEC Fund distribution consultation, a resident had suggested the addition of a night landing site within the village. It was NOTED that landing sites require appropriate lighting, which is remote-controlled from the helicopter. It was generally AGREED that this project would not be considered due to lack of advantages to the parish but would be reconsidered next year.</p>
13	Footpaths and Highways.	<p>Thanks were extended to Cllr Hermsen and Nick Orchard for strimming footpaths 1, 4 and Church Way. It was NOTED that Kerswell Hill has almost been completed and thanks were extended to the individual who had strimmed around the grit bins.</p> <p>It was NOTED that the heras facing at footpath 2 has been removed, but the area is yet to be seeded.</p> <p>It was NOTED that Connybeare Lane been marked for further work. Concerns were raised regarding the recent resurfacing in the village and that metal service covers are not visible as the contractor has surfaced over them. County Cllr Dewhirst would raise this issue on the Parish Council’s behalf.</p> <p>It was NOTED that there is a lot of water at Underway, where a gully requires clearing. Action: Clerk to report to DCC.</p>

		It was NOTED that the grit bin opposite The Bothy has been knocked over and moved, but undamaged. Action: Cllr Wills to speak to land owner and request it be put back in original place.
14	To note any correspondence received.	Cllr Hermsen reported that a filing cabinet full of Council paperwork in his garage requires shredding, and that historical minute books should be taken to Devon Heritage Services. It was AGREED that all paperwork should be disposed of appropriately by a shredding company.
15	To note the date of the next meeting: Thursday 20 September 2018.	This was NOTED. The meeting was closed at 20.41. The meeting will commence at 19.00.