

COFFINSWELL PARISH COUNCIL - MINUTES
THURSDAY 17 JULY 2014 – ST BARTHOLOMEW’S CHURCH, COFFINSWELL

Present: Cllrs Wills (Chairman), Harrington, Berry, Hermsen and Winchester
 Cllrs Haines and Ballinger (TDC)

Apologies: Cllr Dewhirst (DCC)

Also present: Rachel Avery (Clerk)

No	Subject	Comments
1	The Chairman will open the Meeting and receive apologies.	Cllr Wills opened the meeting at 19.27. There were no apologies.
2	To declare any interests arising at this meeting.	Cllr Winchester declared an appendix A interest in item 5, planning application 14/02029/LBC.
	<i>The Council will adjourn for the following items:</i>	
3	<u>Public Question Time:</u> A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Coffinswell. <u>County and District Councillors' Reports</u> <u>Police Report</u>	There were no members of the Public in attendance. Cllr Ballinger explained that TDC will be ratifying an agreement with Exeter City Council and East Devon Council to amalgamate IT systems. This is a cost cutting exercise. The new building will be in Exeter, due to superfast broadband and systems will be updated. This is due to be agreed by Council at the end of the month. Cllr Haines explained that the Council will be agreeing to CIL, meaning development will pay for infrastructure as opposed to the current S106 agreement in place currently. Cllr Dewhirst’s report forms part of the minutes. There was no police report.
	<i>The Council will convene to conduct the following business:</i>	
4	Approval to consider, amend as agreed by the Council and approve the minutes of the following minutes: 29 May 2014	It was RESOLVED to APPROVE the minutes.
5	Planning: 14/01586/FUL Extension to existing hay barn and creation of new barn (Fluder Farm, Fluder Hill/Mr S Cannizzaro) 14/02029/LBC Alterations to roof profile and pitch for approved application 13/02263 for extension and alterations to outbuilding to form hobby room/studio, garaging and store (Little Farm, Dacombe/Mr and Mrs J Winchester) 14/01655/FUL Installation of a flue (Old Timbers, Coffinswell/Mr K Davidson) Update on Milber Abattoir Site.	No objection. No objection. No objection. Cllr Haines explained that he attended a meeting regarding the site. When the application comes in to TDC, there will be a local consultation event. Planning officers are aware of the Parish Council’s concerns, and are considerate of potential arising issues.
6	Enforcement issues.	Pathfield- Agent has refuted comments made by Parish Council. Meeting with solicitor and enforcement officer due to take place.

		Further details to follow in the next week. The application is for a small part of site, whereas applications in the past have been the full site. Downaway Lane/St Marychurch Road- Caravan still there. Clerk to contact Enforcement Officer.
7	Finance: <ul style="list-style-type: none"> To agree accounts for payment 	<p>Bank balances: Main Account £3448.45 Parish Paths Account £132.78</p> <p>Receipts: None</p> <p>Payments: South & West Internal Audit - Internal Audit £50.00 Mrs R Avery - Clerk's Expenses £12.60 Mrs R Avery - Clerk's Salary £209.15 Mr A Hermsen - £52.40 PAYE deduction from Clerk's salary payable to HMRC. Coffinswell PCC - Cemetery maintenance £450.00 Mr RCA Harrington - £18.50 Fuel & Cord for Strimmer Mr A Hermsen - £7.07 Fuel for Strimmer ICO Data Protection (Direct Debit) - £35.00</p> <p>Internal audit passed by South and West Internal Audit Grant Thornton's Annual Audit raised question over risk assessment. Independent check of bank reconciliations, not annotated in risk assessment and financial regulations. Cllr Hermsen to table an amended Risk Assessment at the next meeting to satisfy Grant Thornton's concerns about bank reconciliations.</p>
8	CDEC.	Cllr Harrington wished to thank Cllrs Ballinger and Haines for contributing £100 to the history group. Regarding organisation, it is hoped that CDEC will meet in the Autumn to discuss plans for the future including Open Gardens.
9	Rural Aid Grant – notice boards.	It was NOTED that the Parish Council had obtained £1000 from Rural Aid. To replace both boards, it would cost £1876.61. Cllr Hermsen PROPOSED that two boards be bought. This was SECONDED by Cllr Wills and APPROVED.
10	Sand Bag Storage – Dacombe.	Cllr Winchester explained that Michael Sach has asked about plans to move sand bags etc which are currently at the entrance to Home Farm. Michael Batson will be approached regarding the storage of these items.
11	Funding and Grants.	Cllr Hermsen suggested he would like to see some larger trees in the vicinity. 4 or 5 have come down in the last few years. This was AGREED to be considered in the long term.
12	Engaging with the Community.	There was nothing to discuss.
13	Footpaths and Highways.	Cllr Harrington had met with Community Payback Scheme. Kerswell Lane was inspected, with the view to ditch. There are some concerns over health and safety and use of a toilet. A toilet has been made available, so further details are awaited. Church Way has been cleared. DCC highways had received a complaint from a Kingskerswell resident who passed the letter to the Parish Paths section. Kerswell Lane had since been cleared. P3 Warden Johnathan Rowlands has inspected the path and replied to the letter. Most of the lanes and footpaths require clearing after the weather. The road at Willow Park Lane needs attention, especially regarding the drains.
14	To note any correspondence received.	Clerks and Councils Direct, Heating Oil Cub- details to be put on notice board.

15	To note the date of the next meeting: Thursday 18 September 2014 at 19.30.	This was NOTED.
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