

COFFINSWELL PARISH COUNCIL - MINUTES
THURSDAY 21 JANUARY 2016 – ST BARTHOLOMEW’S CHURCH, COFFINSWELL

Present: Cllrs Wills (Chairman), Berry, Harrington and Winchester
 Cllrs Dewhirst (DCC) and Haines (TDC)

Apologies: Cllr Cook (TDC)

Also present: Rachel Avery (Clerk)

No	Subject	Comments
1	The Chairman will open the Meeting and receive apologies.	Cllr Wills opened the meeting at 19.30. There were no apologies.
2	To declare any interests arising at this meeting.	There were no interests declared.
	<i>The Council will adjourn for the following items:</i>	
3	<u>Public Question Time:</u> A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Coffinswell. <u>County and District Councillors' Reports</u> <u>Police Report</u>	There were no members of the Public in attendance. Cllr Dewhirst’s report forms part of the minutes. Cllr Haines reported that TDC are likely to approve a 1.95% increase on Council tax. There is an ongoing devolution bid being worked out for Devon and Somerset. This has come about from the Government wishing local authorities to take control on more issues and services. He explained that the Local Plan details allocation of housing up until 2033. It was NOTED that there are no plots in the Coffinswell area other than the site between Dacombe Mill and the School. There is a consultation on the National Planning Framework and allowing modest applications on extremities of existing settlements is be considered. A meeting to discuss upcoming boundary changes will be held next week. Population numbers has triggered a review, which will allow for adjustments and take into account development up until 2021. There was no police report.
	<i>The Council will convene to conduct the following business:</i>	
4	Approval to consider, amend as agreed by the Council and approve the minutes of the following minutes: 19 November 2015	It was RESOLVED to APPROVE the minutes.
5	Planning.	There were no planning applications.
6	Enforcement Issues.	There were no enforcement issues.
7	Finance: <ul style="list-style-type: none"> • To agree accounts for payment 	<u>Receipts-</u> None <u>Payments-</u> M Bayles – Tree felling - £540.00 (22/12/15) Mrs R Avery - Clerk's Expenses - £12.15 Get Mapping – maps- £33.60 Mrs R Avery - Clerk's Salary - £270.82 Mr A Hermsen - Clerk's PAYE - £67.80 <u>Bank Balances -</u> Main Account £3401.71 Parish Paths £197.76 It was RESOLVED to APPROVE accounts.

	<ul style="list-style-type: none"> Precept 2016/17 	<p>The budget preparation forms part of the minutes. Cllr Wills PROPOSED an increase to the Precept from £3011 to £3770 (a percentage increase of 25%) He also PROPOSED that the Clerks hours be increased by an extra hour each month, with a contracted salary increment. This was SECONDED by Cllr Hermsen and APPROVED. Cllr Harrington proposed a thanks to Cllr Hermsen for his work as the RFO before the Clerk to the role on.</p>
8	Website.	The Clerk would continue to work on the website, and have it completed by the next meeting in March.
9	Electoral Register.	The Clerk had requested a copy of the electoral register for the Parish Council.
10	Funding and Grants.	There was nothing to discuss.
11	Engaging with the Community.	There was nothing to discuss.
12	Footpaths and Highways: <ul style="list-style-type: none"> Footpath No 2 	<p>It was NOTED that the fingerpost at footpath 8 required replacing, which Cllr Harrington would do. Cllr Hermsen had contacted Devon Ramblers to say that the footpath sign for the John Musgrave Heritage Trail had rotted. They had confirmed that this would be dealt with. It was NOTED that the potholes at Orestone Lane require reporting. Action: Clerk to report. The draft agreement was discussed. It was AGREED that the Parish Council should request the owner's confirmation that the Parish Council's legal costs will be covered before it is considered fully. Action: Clerk to write to owner. There is no mention of perpetuity, which is specifically what has been requested at previous Parish Council meetings. It was NOTED that the agreement would be sent to a solicitor for consideration and the owner would be responsible to pay the solicitor directly. Action: Clerk to obtain quotes from solicitor. It was NOTED that DCC PROW are not objecting to the pile of earth on the site.</p>
13	To note any correspondence received.	There was no correspondence received.
14	To note the date of the next meeting: Thursday 17 March 2016 at 19.30.	This was NOTED.