



Cirl bunting
The cirl bunting is the UK's
rarest farmland bird.
The entire breeding population
is found between Exeter and Plymouth.

COFFINSWELL PARISH COUNCIL

Parish Clerk: Rachel Avery
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AGENDA FOR THE MEETING OF COFFINSWELL PARISH COUNCIL
TUESDAY 28 APRIL 2020 VIA ZOOM
(CONFIDENTIAL)

You are hereby SUMMONED to attend the Meeting of the Council, which is to be held via Zoom on **Tuesday 28 April 2020 at 1915** for transacting the following business:

| No | Subject | Comments |
|----|--|---|
| 1 | The Chair will open the Meeting and receive apologies. | |
| 2 | To resolve to exclude the press and public "by reason of the confidential nature of the business" to be discussed and in accordance with the Public Bodies (Admission to Meetings) Act 1960. | |
| 3 | To declare any interests arising at this meeting. | |
| 4 | To consider and shortlist applicants for the position of Clerk and Responsible Finance Officer. | |
| 5 | To agree dates for interviewing of shortlisted applicants. | |
| 6 | To agree a procedure for the interviews. | |
| 7 | To note and discuss the possible outgoings required for the recruitment of the new clerk. | Possible expenditure may include a new printer etc. |

Signed: Parish Clerk 24/04/2020